

**Minutes of a meeting of Cabinet Grants Panel  
held on Monday, 16th October, 2023  
at 1.00 pm - 1.20 pm**

**Present:** R Eggleston (Chairman)  
AM Cooke (Vice-Chair)

I Gibson

**Absent:** Councillors A Bennett and C Hobbs

Cllr Eggleston advised he would act as Chairman in the absence of Cllr Bennett.

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

Apologies were received from Councillors Bennett and Hobbs.

**2. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA.**

No declarations were received.

**3. TO BE AGREED BY GENERAL AFFIRMATION THE MINUTES OF THE MEETING HELD ON 26 JUNE 2023.**

The minutes of the meeting of the Panel held on 26 June 2023 were agreed as a correct record and signed by the Chairman.

**4. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN AGREES TO TAKE AS URGENT BUSINESS.**

None.

**5. TO RECEIVE REPRESENTATIONS FROM MEMBERS OF THE COUNCIL ON THE APPLICATIONS.**

Kevin Toogood, Monitoring Officer read out a statement of support from Cllr Chapman for the application by The Community Garden, St Edwards Church.

**6. RELEASE OF S.106 CONTRIBUTIONS.**

Judy Holmes, Deputy Chief Executive introduced the report and presented the two requests for the Release of S106 Contributions for consideration by the Cabinet Grants Panel.

The applications which were recommended for consideration by the Panel are set out below:

<b>Organisation</b>	<b>Purpose for which award is sought</b>	<b>Total Project Cost</b>	<b>Proposed S106 Contribution</b>
Lindfield Parish Council	Construction of a toilet block on Lindfield Common	£305,547	£249,785
Adastra Hall Hassocks Community Association	Community hall expansion	£505,884	£224,139
<b>TOTAL</b>		<b>£811,431</b>	<b>£473,924</b>

### **Lindfield Parish Council**

The Cabinet Member for Finance, Revenue and Benefit welcomed the Changing Places Toilet which would ensure facilities would be accessible for everyone in the community.

The Cabinet Member for Sustainable Economy and Housing queried whether the Parish Council had raised all the funds for the project.

Elaine Clarke, Community Facilities Project Officer confirmed the Parish Council have secured matched funding to complete the project.

The Chairman commended the essential facilities for Lindfield Common.

### **Adastra Hall Hassocks Community Association**

In response to a question from the Chairman, the Community Facilities Project Officer confirmed there are currently adequate toilet facilities at Adastra Hall. The Changing Places Toilet has been postponed until additional funds have been raised.

As there were no further comments, the Chairman took the Panel to vote on the recommendations on all applications which were agreed unanimously.

### **RESOLVED**

The Cabinet Grants Panel agreed:

1. That £249,785 of S106 contributions be released to Lindfield Parish Council to fund the construction of a toilet block on Lindfield Common.
2. That £224,139 of S106 contributions be released to Adastra Hall Hassocks Community Association to fund the Community hall expansion.

## **7. CORPORATE GRANT SCHEMES - COMMUNITY GRANTS.**

Community Grants applications for consideration, eight of which were recommended for a grant.

The applications which were recommended for consideration by the Panel are set out below:

### **Table 1: Applications recommended for award**

Organisation	Purpose for which grant is sought	Award requested	Award suggested
Adastra Tennis Club	Replace a shed on the edge of the courts used for the storage of tennis equipment.	£4,000	£4,000
Fairer World Lindfield	Development of a website.	£500	£500
Family Support Work	Running costs for informal drop-in sessions at Moat Church, East Grinstead.	£800	£800
Haywards Heath Town District Girl Guides	Subsidising costs of additional activities so all can attend without additional financial burden.	£2,932	£2,932
Mid Sussex Voluntary Action (MSVA)	Community listening events and subsequent co-designed events and activities for local families during holidays.	£4,700	£4,700
My Care Matters 2020 CIC	Support Social Prescriber to support their clients on later and end-of-life matters. Train staff and volunteers and continue to support those already trained.	£4,996	£2,661
Social Innovation for All	Eco Pioneers project across five schools in Mid Sussex.	£2,400	£2,400
The Community Garden	Establishing a community garden.	£5,000	£5,000
	<b>TOTAL</b>	<b>£25,328</b>	<b>£22,993</b>

**Table 2: Applications Considered but NO GRANT Award Recommended**

Organisation	Purpose for which grant is sought	Award requested
Arise Counselling Services	Weekly halls hire costs and public liability insurance for youth club.	£2,000
Burgess Hill Community Cupboard Charitable Incorporated Organisation (CIO)	Provide food and household goods as community pantry.	£5,000
Hurstfolk	To cover costs of a music festival of local musicians performing.	£4,540
	<b>TOTAL</b>	<b>£11,540</b>

**Fairer World Lindfield**

The Cabinet Member for Sustainable Economy and Housing expressed support for the work of the organisation as it is vital that people use energy wisely. He queried whether the funding requested was to set up a website and if the running cost of the website had been investigated.

Lucy Corrie, Assistant Director for Communities confirmed that grants are to kick start an organisation and could not be used to support any ongoing running costs. For unsuccessful applications the officers will support organisations in other ways and signpost them to alternate funding sources.

### **The Community Garden**

The Chairman endorsed the comments of Cllr Chapman, noting the Church has an excellent outreach programme which works in partnership with Burnside.

### **Arise Counselling Services**

The Cabinet Member for Sustainable Economy and Housing was disappointed that the application was not successful.

### **Burgess Hill Community Cupboard Charitable Incorporated Organisation (CIO)**

The Chairman advised the organisation had applied for a community grant as their membership had recently increased after including people on the waiting list, which would place a bigger demand on their financial resources.

The Chairman noted that applications had been received from a wide range of organisations. He took the Panel to vote on the recommendations on all applications which were agreed unanimously.

## **RESOLVED**

The Cabinet Grants Panel agreed:

1. That £4,000 from the Community Grants Fund be released to Adastra Tennis Club to replace a shed on the edge of the courts used for the storage of tennis equipment.
2. That £500 from the Community Grants Fund be released to Fairer World Lindfield for development of a website.
3. That £800 from the Community Grants Fund be released to Family Support Work for the running costs for informal drop-in sessions at Moat Church, East Grinstead.
4. That £2,932 from the Community Grants Fund be released to Haywards Heath Town District Girl Guides to Subsidise the costs of additional activities so all can attend without additional financial burden.
5. That £4,700 from the Community Grants Fund be released to Mid Sussex Voluntary Action (MSVA) for Community listening events and subsequent co-designed events and activities for local families during holidays.
6. That £2,661 from the Community Grants Fund be released to My Care Matters 2020 CIC to support Social Prescriber to support their clients on later and end-of-life matters. Train staff and volunteers and continue to support those already trained.
7. That £2,400 from the Community Grants Fund be released to Social Innovation for All for Eco Pioneers project across five schools in Mid Sussex.
8. That £5,000 from the Community Grants Fund be released to The Community Garden for establishing a community garden.
9. That **no** grant be awarded to Arise Counselling Service as their application does not meet the criteria of the Community Grants Fund.
10. That **no** grant be awarded to Burgess Hill Community Cupboard Charitable Incorporated Organisation (CIO) as their application does not meet the criteria of the Community Grants Fund.
11. That **no** grant be awarded to Hurstfolk as their application does not meet the criteria of the Community Grants Fund.

## **8. CORPORATE GRANT SCHEMES - COMMUNITY GRANTS REVISED CRITERIA.**

Judy Holmes, Deputy Chief Executive introduced the report which followed a request by Cabinet to review the criteria for community grants, focusing on grants that addressed the impact of the cost-of-living crisis, poverty and climate change.

The Chairman noted the importance of the changes to the criteria which will embrace the United Nations sustainability development goals. This will help organisations to be creative in supporting sustainability goals and influence behavioural changes across the District. He noted the importance of better communications to promote organisations that have been successful in obtaining a grant and to encourage more applications.

The Cabinet Member for Sustainable Economy and Housing welcomed the new consistent approach across the District Plan and Economic Strategy, which will broaden UN objective 14.

The Cabinet Member for Finance, Revenue and Benefit endorsed the proposed changes to the criteria.

The Chairman noted that no Member wished to speak so took the Panel to vote on the recommendations on all applications which were agreed unanimously.

#### **RESOLVED**

The Cabinet Grants Panel agreed:

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1. The new assessment criteria including the UN Sustainable Development Goals.
3. Endorsed the approach to enhanced communication for the Community Grants Scheme and all other funding streams.

The meeting finished at 1.20 pm

Chairman